

## Guidelines for Authors

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### *Manuscript submission*

- Articles should be submitted following the structure:

**Title:** should be concise and informative.

**Author details:** full name and affiliation, address, and e-mail.

**Abstract:** the abstract should state briefly the purpose of the research, the principal results, and major conclusions (max. 300 words). References should be avoided.

**Keywords:** provide 3-7 keywords.

**Introduction:** state the objectives of the work and provide an adequate background, avoiding a summary of the results.

**Materials and Methods:** briefly describe how you did your research and answer your research question. Describe the overall approach you took or the materials used including any data analysis performed.

**Results:** should be clear and concise.

**Discussion:** emphasize the significance of the results of your work, avoiding repeating of the results.

**Conclusion:** briefly and succinctly restate the main ideas and arguments to clarify the thesis of the paper. It should clarify the intent and importance of the paper and can also suggest possible future research on the topic.

**Acknowledgments:** list the individuals or institutions who provided help during the research.

### **Reference**

- The manuscript should have a uniform style, written in Times New Roman font: 12 pts for the main text and all additional parts, and 10 pts for endnotes. All text should be single-spaced.
- Figures, Tables, and a List of figures must be submitted as separate files (Word document for a list of figures, .jpg, and .tiff format for illustrations). Please submit tables as editable text and not as images. Figures should be numbered and referred to by number in the text. It should be indicated in the manuscript where

the table, graph, or figure is to appear in the publication. Each figure should be described and referenced. Figures should be prepared to fit 300 dpi.

***Citation of illustrations used in the text***

- Illustrations in the text should be cited in brackets containing a designation of the illustration and its number: illustrations (Fig. 1), tables (Tab. 1).

***References***

**References in the text**

- References should be quoted in the text as name and year within brackets. Specify the author's name, the publication date (not separated from the name by a comma) and then a colon and the page number (Lucas 2001: 98).
- Multiple citations should be listed chronologically, e.g. (Sinopoli 1991; Rice 1996; 1997).
- If the cited work has more than two authors, it is not necessary to cite the names of all authors in brackets, rather just the first author followed by et al.

**Reference list**

- References should be arranged first alphabetically and then further sorted chronologically.
- More than one reference from the same author(s) in the same year must be identified by the letters 'a', 'b', 'c', etc., placed after the year of publication.

- In the case of collective monographs after the editor's name place the abbreviation 'ed.' or 'eds.' for several editors. The titles of monographs and Journals are written in Italics.

*Examples:*

- **Reference to a book:**

Goffer, Z. 2007. *Archaeological Chemistry*, Wiley & Sons Inc, New Jersey.

- **Reference to the editorial book:**

Jordan, P. and Zvelebil, M. (eds.) 2010. *Ceramics before Farming. The Dispersal of Pottery Among Prehistoric Eurasian Hunter-Gatherers*, Left Coast Press Inc, Walnut Creek.

- **Reference to a chapter in an edited book:**

Remondino F. 2014. Photogrammetry: Theory, In: F. Remondino and S. Campana (eds.), *3D Recording and Modelling in Archaeology and Cultural Heritage. Theory and best practices*, BAR International Series 2598, Archaeopress, Oxford, 65-73.

- **Reference to a journal publication:**

Fry, G. L. A., Skar, B., Jerpåsen, G., Bakkestuen, V. and Erikstad, L. 2004. Locating archaeological sites in the landscape: a hierarchical approach based on landscape indicators, *Landscape and Urban Planning* 67, 97-107.

### **Reference links**

- *Reference to a web site:*

<http://www.ffzg.unizg.hr/metarh/> (Accessed: 10. 02. 2017.)

- **Reference to DOI:**

Increased discoverability of research and high-quality peer review are ensured by online links to the sources cited. Use of the DOI is highly encouraged. A DOI is guaranteed never to change, so you can use it as a permanent link to any electronic article.

*Example:*

Drieu L., Lucquin, A., [Cassard, L.](#), [Sorin, S.](#) [Craig, O. E.](#), [Binder, D.](#) and [Regert, M.](#) 2021. A Neolithic without dairy? Chemical evidence from the content of ceramics from the Pendimoun rock-shelter (Castellar, France, 5750–5150 BCE), *Journal of Archaeological Science* 35. <https://doi.org/10.1016/j.jasrep.2020.102682>

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